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### Credit Card Payment Authorization Form

I authorize regularly scheduled charges to my Credit/Debit Card. I will be charged the **amount indicated on each monthly billing statement that I receive**. A receipt for each payment will be provided to me at the email listed below and the charge will appear on my Credit/Debit Card Account Statement.

I \_\_\_\_\_ authorize the City of Backus to charge my Credit/Debit Card for the **total amount of my monthly Water & Sewer billing statement \*along with a card processing fee\*** beginning on \_\_\_\_\_ (Date) and on this day of the month every month. **I understand that there is a service fee of 3.5% charged to my card with a minimum fee of \$2, that goes to the Credit Card Processing company, this service charge is not applied towards my water & sewer bill. I understand that no prior notification will be provided and that my card will be charged on the same day each month (unless that day falls on a weekend or a holiday in which case the card will be charged on the following business day). I understand that in the event of the City Clerk being out of the office that the charge may occur anytime within a week after this date, and I will plan for the payment to be made each month.**

Billing Details:

Address on Card Statement: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Card Information:

- Visa  - MasterCard  - AMEX  - Discover

Card Holders Name: \_\_\_\_\_

Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Exp. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Security Code (CVV): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_